

User Interfaces

Personnel Information Management System



ValuePLUS Computer Systems

Dhaka, Bangladesh

CONTACT DETAILS

Nahid Ahmad
Business Development Manager,
Telephone: 8024301, 9002136 Ext: 117
Email: dihan@dhaka.net

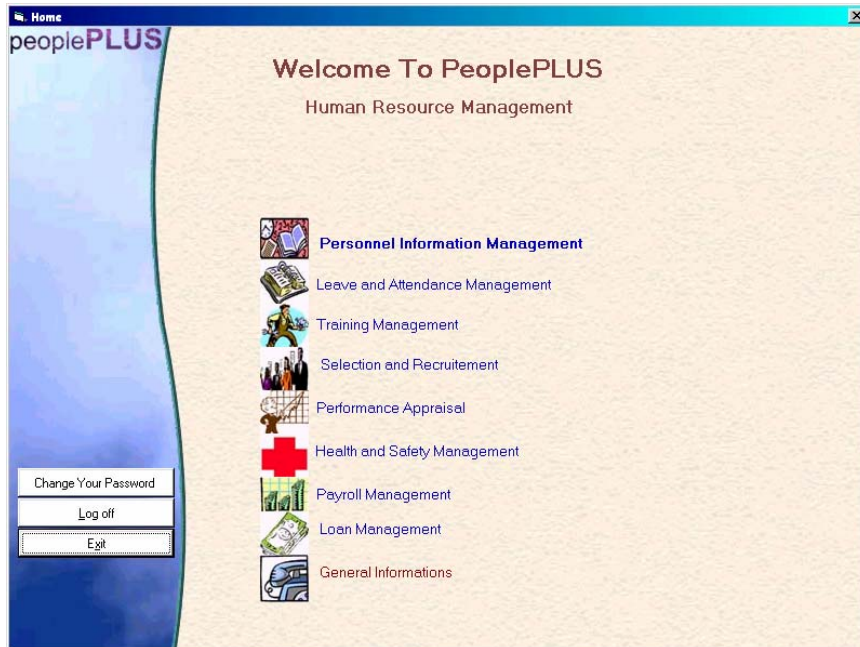
List of interfaces

1	Welcome Interface.....	1
2	Record employee information.....	1
3	Record performance review information.....	2
4	Record Training information	2
5	Record Travel Information	3
6	Record medical information	3
7	Record warnings.....	4
8	Record disciplinary actions	4
9	Record information relevant to end of service	5
10	Record information related to professional members	5
11	Generate reports	6

User Interfaces Personnel Information Management System

This document contains user interfaces of PeoplePLUS, a Human Resource Management software, designed to empower the HR department of small and medium enterprises. Interfaces from Personnel Information Management System (PMIS) module are shown in the following sections.

1 Welcome Interface



2 Record employee information

3 Record performance review information

Review

Employee's Review Information

* Marked Fields are Compulsory

Employee

Employee ID

Name

Workspace

Review Information

Review type *

Review Date 1/17/2004 *

Reviewed by *

Total Score *

Training Need *

Decision *

Reference to physical document

Comments

4 Record Training information

Employee's training Records

Employee's Training Records

* Marked Fields are Compulsory

Employee

Employee ID

Name

Workspace

Training

Type of Training *

Training Title *

Institute Name *

Financed by RBL

RBL Expense Tk *

Training Location:

City

Country

Starting Date 1/17/2004 *

Finishing Date 1/17/2004 *

Performance

5 Record Travel Information

6 Record medical information

7 Record warnings

Employee's Warning Records * Marked Fields are Compulsory

Employee

Employee ID

Name

Workspace

Warning

Warning *

Reason *

Reported by ... *

Dead line 1/17/2004 *

Special Note

Signatory ... *

Date of Action 1/17/2004

Reference to physical Document

Comments

8 Record disciplinary actions

Employee's Disciplinary Actions * Marked Fields are Compulsory

Employee

Employee ID

Name

Workspace

Disciplinary Actions

Action Specification *

Reason *

Referred by ... *

Decided by ... *

Date of Decision 3/29/2002 *

Date of Action 3/29/2002 *

Reference to physical document

Comments

9 Record information relevant to end of service

Termination Resignation & Discontinuation

Employee's End of Service

Employee

Employee ID

Name

Workspace

Approvals

Referred by

Approved by :

Supervisor

HR Manager

GM

CDO

Sensitive Date

Date of decision(dd/mm/yyyy)

Date of Action(dd/mm/yyyy)

Reference to physical document

End of Service Benefits

Ex-gratia Tk

Gratuity Tk

Compensation Tk

Provident fund Tk

Group Insurance Tk

Profit Bonus Tk

KRA Tk

Others Tk

Event Specification

Event type

Cause/Description

10 Record information related to professional members

Membership

Employee's Professional Memberships

* Marked Fields are Compulsory

Employee ID

Organization *

Address

Type of Membership *

Registration No *

Registration Date

Valid Upto

Membership Records

Emp id	Organization	Address	Regi no	Membership type	Registration date

11 Generate reports

